



Minutes of Meeting of AGM held on 15th March 2012
Plowden Arms, Shiplake

Present: Liz James (Chair), Pip Collings (Secretary), Gareth Jones, Angela Jones, Angela Cadman, Neill Wilkinson, Chris Irons, Ashley Irons, Kimberley Irons, Niall Wright, Terry James, Harriet Thomas, Rosemary Appleby, Beryl Lawson, Fred Lawson, Pam Hudgell, Neil McAdam.

Apologies: Simon Classey, Hilary Tucker

1. Adoption of Chair for the meeting

Liz James was formally nominated, seconded and appointed Chair for the meeting.

2. Election of Officers, Members of the Executive Committee and Auditor for 2012-2013

Pip Collings advised the meeting that all the Officers and all other Executive Committee members with the exception of Neil McAdam had indicated an interest in serving again on the Executive Committee.

Pip Collings thanked Neil McAdam for his contribution over the past year.

Liz James asked if anyone was interested in taking over the role of Chair. Kimberley Irons expressed an interest, but unfortunately could not commit to the whole year.

The existing Officers indicated their willingness to stand again for the same roles.

Pip Collings asked if any one else would like to be an Officer or a Member of the Executive Committee. Ashley Irons volunteered to join as a Committee Member.

There being no other nominations for Officers and Members of the Executive Committee the persons named on the list below were proposed, seconded and elected to serve.

Officers:

Chair	Liz James
Vice Chair	Harriet Thomas
Treasurer	Neill Wilkinson
Secretary	Pip Collings

Members:

Angela Cadman, Rosemary Appleby, Pam Hudgell, Beryl Lawson, Fred Lawson, Ashley Irons, Hilary Tucker, Simon Classey (Events Coordinator)

Neil McAdam was nominated, seconded and reappointed as auditor.

3. Chair's Report on behalf of Executive Committee for 2011-2012

Liz James gave a report on the progress for the year.

It has been a good year, with several new younger members.

- Murder Mystery was very successful, with a good turn out and a very respectable income.
- The Pantomime was a great production. Excellent direction from Ashely Irons and Harriet Thomas. Good reviews were received in the Henley Standard.
- Summer BBQ, hosted by Gareth and Angela Jones was a very enjoyable evening, and we hope to run a similar event this summer.
- The Hobson's Choice play reading hosted by Beryl and Fred Lawson was very well attended, and good fun.

Plans for 2012 include

- Possible rerun of the Murder Mystery. This is available to local groups.
- Possible comedy evening
- An Inspector Calls play reading, and production if sufficient interest
- Pantomime 2013
- Memorial Hall fund-raising evening

4. Treasurer's Report for 2011-2012

Neill Wilkinson, the Treasurer apologised for delays in preparing final accounts, because a number of Panto expenses had come in later than expected and a large number of cheques have yet to be cleared. Also, it is always difficult to conclude the accounts in time for a March AGM date. It was noted that many previous AGMs had been held in April for that reason.

A list of transactions for the year showing the position from the creation of the new bank account to the end of the year (29 February 2012) was presented and is attached to these minutes. Overall the year had been very successful, with both major events – the Murder Mystery and the Panto – generating profits, and there was a very healthy balance at the bank – well in excess of our general needs.

5. Proposed amendments to Constitution

A number of proposed amendments to the Constitution had been discussed by the Executive Committee and had been tabled by Gareth Jones and Hilary Tucker on behalf of Pip Collings (attached). Gareth Jones explained the proposals.

The first proposal was intended to correct the anomaly whereby Harriet Thomas and Ashley Irons, both longstanding members of SHADDO, are no longer entitled to full membership because they live outside the SHADDO locality. The proposal was accepted unanimously.

The second proposal was to defer the membership year for two months owing to the difficulty of collecting subscriptions by the deadline of 31st October. There was general discussion on this point and it was finally proposed to keep the membership year starting at 1st September but to extend the nominal deadline for collection of subscriptions to 31st December. This was accepted unanimously.

The third proposal was to remove the requirement for meeting minutes to be posted on the web. Following brief discussion on this it was decided unanimously not to proceed with this amendment, as posting minutes on the web gave an opportunity to those who were interested in SHADDO's activity but were not on the Executive Committee to keep informed of what was going on, and in any case most minutes were already available on the web.

A final proposal to remove an unnecessary clause (and also to remove a spurious reference to trustees) was agreed unanimously.

During discussions a point arose regarding the number of signatories required for a SHADDO cheque. The Constitution specified a minimum of two signatories but the bank account had been set up for one only. Having one signatory made it a lot easier and quicker to issue cheques as the Secretary and Treasurer lived quite a way apart, but it was also felt that having two signatories was generally good practice and offered some degree of protection to the Treasurer. A vote on the motion to revert to two signatories was carried by seven votes to six.

There being no other AGM business, the meeting closed at 9.00pm

Proposal for amendments to Shaddo Constitution to be considered at AGM on Thursday 15 March 2012

The following resolution is proposed for consideration at the AGM:

That the Shaddo constitution be amended as follows:

Clause 5 Eligibility for Membership

Note: The proposed revision of Clause 5 is to enable persons with a connection other than current residence or employment to be eligible for full voting membership.

It is proposed that the wording marked in red italics be inserted into Clause 5.

5. Membership shall be open to all those of 18 years of age and older and living or working in the parish of Shiplake and Dunsden (*or having such other connection with the locality as the Executive Committee shall deem from time to time to be appropriate,*) having sympathy with the objects of the Society and desiring actively to further it and to pay the entrance fee, where applicable, and annual subscription laid down from time to time by the Executive Committee. Each member shall have one vote.

Associate Membership shall be open to all those over the age of 18 years and not living or working in the parish of Shiplake and Dunsden having sympathy with the objects of the Society and desiring actively to further it and to pay the entrance fee, where applicable, and annual subscription laid down from time to time by the Executive Committee. Associate Members shall not be entitled to vote.

Junior Membership shall be open to all those who are under 18 years of age and live, work or attend school in the parish of Shiplake and Dunsden having sympathy with the objects of the Society and desiring actively to further it and to pay the entrance fee, where applicable, and annual subscription laid down from time to time by the Executive Committee. Junior Members shall not be entitled to vote nor be appointed a Trustee.

Clause 9 Payment of Entrance Fees and Subscriptions

Note: The proposed revision is to enable the subscription year to start on 1 November of each year rather than 1 September each year. This will help with the process of membership renewals and payment, enabling it to dovetail closely with Pantomime rehearsals or Autumn production schedules.

It is proposed that the wording marked in red italics be substituted for the wording in bold type.

9. Entrance fees, if applicable, and first annual subscriptions shall become due and be paid to the Treasurer on receipt of notice of election from the Secretary, and all subsequent annual subscriptions shall become due on 1st **September** *November* in each year and shall be paid to the Treasurer no later than 31st **October** *December*. Rehearsal fees shall become due on the date of the first scheduled rehearsal and shall be paid not later than the third scheduled rehearsal. Payment shall be by cash, cheque or standing order.

Clause 10 Non-payment of subscriptions

Note: This is a consequential amendment in the event that Clause 9 is revised.

It is proposed that the wording marked in red italics be substituted for the wording in bold type.

10. The Executive Committee shall have power by bare majority to suspend any member whose subscription remains unpaid after 31st **October** *December* in any year from exercising all or any of the privileges of membership until his or her subscription is paid.

Clause 14 (f) Meetings of Executive Committee

Note: This is to remove the requirement for all committee meeting minutes (with the exception of AGM minutes) to be posted on the internet.

It is proposed that the words in bold type be replaced by the words in red italics.

14(f) The Executive Committee shall keep minutes, in books kept for the purpose, of the proceedings of meetings of the Executive Committee and any sub-committee. The minutes of the proceedings of meetings shall be **posted on the internet where they may be viewed by Members.** *available for all members to view upon request to the Secretary. The minutes of all AGMs shall be posted on the internet where they may be viewed by Members.*

Clause 39 Arrangements until first Annual General Meeting

Note: this is to remove this clause as no longer of relevance

It is proposed that the following clause be deleted:

Until the first Annual General Meeting takes place this constitution shall take effect as if references in it to the Executive Committee were references to the persons whose signatures appear at the bottom of this document.