



MINUTES OF SHADDO AGM

held on WEDNESDAY 18TH MARCH at the SHOULDER OF MUTTON, PLAYHATCH

Present

Gareth Jones, Neill Wilkinson, Phil Johnson, Mark Manson, Pip Collings, Liz James, Terry James, Angela Jones, Peter Crowther, Becky Ilderton, Charlotte Linsell, Henry Laud, Pam Hudgell and Rosemary Appleby.

Apologies

Hilary Tucker, Neil McAdam, Beryl Lawson, Frederic Lawson, Tina White.

1 Adoption of Chair for meeting

Liz James was proposed, seconded and elected as chair for the AGM. She welcomed everyone to the meeting.

2 Election of Officers, Executive Committee and Auditor for 2015- 2016

Liz James	Chair and committee member
TBC	Vice Chair and committee member
Gareth Jones	Treasurer and committee member
Pip Collings	Secretary and committee member

The following were elected as committee members:

Peter Crowther, Neill Wilkinson, Henry Loud, Becky Ilderton, Phil Johnson, Rosemary Appleby.

Cheryl Milne, Elizabeth Tyler and Simon Classey were mentioned but these appointments had to be confirmed.

Neil McAdam	Auditor
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3 Chair's report for 2014-2015

Liz then gave her report, a copy of which is below:

We have had another successful year with a panto, regular play readings and a junior workshop. The Junior Workshop run by Pip, Becky and Luke starting at the beginning of the autumn term was a great opportunity for juniors old and new to write and put together a short play which they put on for the panto launch party. They gave a fantastic performance and most of them got involved with the pantomime either on stage or backstage.

It was lovely to see such an enthusiastic and talented group of young people.

The Panto this year was Dick Whittington and his Cat, it was a great production and we heard nothing but praise for it. We did not sell quite as many tickets as we have done previously, this may have been because we had fewer juniors involved this year.

It was good to see so many young people involved, both onstage and behind the scenes. Henry took on the role as Stage Manager and did a wonderful job and there were young people helping with the sound and lights as well. Luke and Becky both took on major roles very competently, having played smaller parts in the past.

Regular monthly play readings took place in the Baskerville and were sometimes better attended than others and we hope these continue for another year.

Phil and Libby hosted a fantastic summer party/ BBQ in their garden. The weather was kind, the food amazing and we had a wonderful evening.

Work has started on the revamping of the Tower in the Memorial Hall to make it suitable for costume storage.



Finally, very good news: Pip is not moving away after all and will be staying with us and involved in the Panto again in 2016.

4 Treasurers Report for 2014-2015

Gareth presented his report. A copy of the report is annexed. Although the balance is down from last year, on 28th February 2015 it is still healthy at £3978.05. Gareth felt that funding the hall the £3000 towards the refurbishing of the Tower, had been a good move.

5 Ideas for future.

A prop building workshop was suggested as well as junior workshops for makeup, possibly around Halloween and even workshops at the primary school.

Another Junior Drama club, with longer sessions than last year, covering stage fighting, and singing, a sort of Performing Arts Club. September was suggested.

A comedy evening and a variety performance evening.

There is a Little Grimley that hasn't been performed and another Murder Mystery.

Pip suggested a Musical.

6 AOB

Gareth proposed that Harriet Thomas, whose commitment to SHADDO from its very beginning had been enormous, should be made a Life Member. Her roles had covered everything from actor to director to chair of the society. Pip seconded the proposal and it was carried unanimously.

Phil said that he was happy to host a BBQ again this year.

Peter asked permission to pay for photocopies of plays for the playreadings. It was suggested that he try Reading Library where they hold sets of plays. He now also holds the SHADDO library.

Phil remarked that there had been a great atmosphere during this year's set build and that everyone had worked well together. He also suggested that we could buy our own trestles for the stage extension but it was thought that storage would be a problem. Gareth said it would be great to have LED lighting and lighter flats.

A 'wish list' of the many things that money could be invested in could be compiled!

The meeting closed at 9.45



SHADDO AGM 2015 – Treasurer’s Report

This year has been a very active one – financially speaking. Last year in my report I mentioned our intention to address issues of storage – something that’s been an area of concern for a number of years. This year, thanks mainly to Mark and Phil, we have made some significant investments that will ensure a safe home for years to come for our expanding stock of props, clothes and other materials, as well as making it much easier to move equipment to and from the stage area for performances.

The most significant investment we made was a £3,000 donation to the Memorial Hall to assist in the funding of major remedial works to stop damp penetration and improve ventilation to the hall tower, in return for a right to use the top level of the tower for storage. We spent a further £468.78 on storage boxes, heavy goods trolleys for transporting items to and from the garage, and making the top level of the tower safe for access.

Looking at the accounts overall, we started the year with £7,881.13 and we ended the year with £3,978.05 – a net reduction in funds of £3,903.08.

Our main sources of income are the membership subscriptions and the profits from performances. Subscriptions for the year amounted to £305 (plus £20 for the previous year). The Panto generated £279.15 (a fair result given it was targeted to break even, but much less than previous years). With the sale of some surplus props our total income for the year was £653.75.

On the expenditure side, and excluding storage expenditure costs, we spent a total of £1088.05, made up as follows:

- £436.82 on general administration (our baseline cost as an ongoing society)
- £245.37 on social events, including the AGM
- £125.00 on donations
- £126.06 on the Junior Workshops
- £ 93.58 on various minor purchases
- £ 61.22 on items relating to the previous year’s Panto.

This means that, taking the one-off storage costs out of consideration, we spent some £430 more than we raised. It is great to see funds being used to encourage our junior members’ acting talent in the very successful Junior Workshops and in my view we should channel more funds in this direction and in supporting other productions – if budding directors can be found!

Our current balance of £3,978.05 is still a very healthy one, but we need to be aware that there is more expenditure on the horizon. We have already committed a further £250 for improving the lighting in the tower and fitting out the top floor and we may need to budget more to finish the job. We also need to replace the lighting desk that failed this year – around £800 for one of professional quality!

This year we only had one major production – the panto, Dick Whittington. This was a profitable production, but not to the extent that a panto usually is. The two main factors were a significant drop in revenues and a significantly higher charge for rehearsal and performance facilities.

We used the approach we introduced last year of reducing the Thursday evening price to £5, but to a much lesser effect. Our numbers were down on last year’s for every show apart from Friday evening – with the biggest drops for the lower priced shows.

Ticket sales analysis for 2015 Panto (previous year figures in brackets)

Thursday	69	(98)
Friday	108	(68)
Saturday Matinee	75	(103)



Saturday Evening	120	(132)
TOTAL	372	(401)

We made much more use of the Memorial Hall this year, and also decided not to request a discount on their charges (in view of their own challenging financial situation). This resulted in a facilities bill some £500 greater than last year.

There is clearly scope to reduce the facilities bill but the low numbers for the panto are more worrying – especially as our publicity was probably more extensive than ever this year.

Overall, a good year, where we've put the profits from previous years to good use, in a way which should secure our future at the hall and make it easier, quicker and safer to store and retrieve our expanding stock of costumes, materials, staging and props. Our funds remain healthy and are still well above the £3,000 level I think it is prudent to retain but with current and potential spend taking us below that level we need to plan our expenditure quite carefully in the coming year!

Finally my thanks again to Neil McAdam for casting an expert eye over the accounts.

Gareth Jones

17th March 2015

Panto 2015 – Financial Summary

Pantomime Jan 2015			
Income			
Ticket Sales			
Advance Sales	£	847.00	
Shop Sales - Shiplake	£	1,147.00	
Shop Sales - Binfield Heath	£	815.00	
Door Sales	£	272.00	
Programmes	£	66.75	£ 3,147.75
Bar sales (net)			£ 377.40
			£ 3,525.15
Expenses			
Licence & Fees	£		230.00
Publicity & sales	£		272.92
Rehearsal/Performance Facilities	£		1,511.43
Production			
Stage & Set	£	411.65	
Costume & Props	£	447.86	
Sound & Lighting hire	£	237.50	
Sound & Lighting purchases	£	60.40	£ 1,157.41
Gifts & Entertainment			£ 62.75
Admin & Miscellaneous			£ 11.49
			£ 3,246.00
Net Proceeds	£		<u>279.15</u>

SHADDO		<u>2014 / 15</u>		<u>2013 / 14</u>		
Income:						
Subscriptions		£	325.00	£	240.00	
Productions						
Pantomime	£	279.15		£	1,294.73	
Other	£	-	£	279.15	£	476.18
Miscellaneous						
Equipment Sale	£	49.60		£	20.00	
Sound/Light services	£	-				
Bank Interest	£	-	£	49.60	£	20.00
			£	653.75	£	2,030.91
Expenses:						
Junior Workshop	£	126.06	£	126.06		
Pantomime 2014 (staging)	£	21.22	£	21.22		
Purchases:						
Tower barrier	£	11.18				
Misc electrical	£	81.58				
Storage Boxes	£	100.00				
Storage Trolleys	£	357.60				
Scripts	£	12.00	£	562.36	£	116.67
Social events:						
AGM	£	185.00		£	139.00	
Panto party (2014)	£	40.00				
Panto Launch Party (2015)	£	60.37				
Safari Supper	£	-	£	285.37	£	20.87
Administrative Expenses:						
Insurance	£	346.62		£	330.60	
Subscriptions (to NODA)	£	71.00		£	69.60	
General admin	£	19.20	£	436.82	£	16.00
Donations:						
Mem Hall (use of tower)	£	100.00				
Luke Boughey (Scout)	£	25.00				
Mem Hall (tower storage)	£	3,000.00	£	3,125.00	£	476.18
			£	4,556.83		1168.92
Net Income			-£ 3,903.08		£	861.99
Opening Balance 1 March 2014			£ 7,881.13		£	7,019.14
Closing Balance 28 Feb 2015			£ 3,978.05		£	7,881.13