



Shiplake and Dunsden
Dramatic Organisation
www.shaddo.org.uk

**Minutes of Committee Meeting held on Monday 1 February 2010 at Little Timbers,
Baskerville Lane, Lower Shiplake**

Present:

Mel Crowder, Hilary Tucker, Fred Lawson, Beryl Lawson, Penny Caudle (in attendance), Angela Jones, Mark Manson, Angela Cadman, Gareth Jones, Neil George

Apologies:

Dominic Mayer, Steve Matthews, Liz James

Mark opened the meeting with thanks to Ange and Gareth for hosting.

1. Ratification of Expenditure

The following expenditure was approved by the Committee:

Murder Mystery (for June Bishop's leaving 'do')	£55
Lighting equipment (additional to approved budget)	£45
NODA Membership fees	£50
Liz Thomas' leaving gifts	Already pre-approved by email vote

2. Donation to Shiplake CE Primary School Auction of Promises

This is due to be held on 5 March 2010 and a request had been received for a lot donation from SHADDO (request letter appended to original minutes).

We discussed a ticket donation but eventually decided to offer a workshop for a limited number of children on a mutually agreeable date.

This would be for up to about 10 children, last for around 2 hours and be aimed at 8-12 year olds.

Penny offered to make a workshop plan as she had experience of these types of events with her drama club.

We would need 4 or 5 adults there on the day, including CRB checked committee members.

Penny agreed to email Angela J with her plan and Gareth agreed to check the Hall bookings. Angela would then offer this to the auction.

Penny would then lead this on the day and Gareth, Angela J, Angela C, Mel, Hilary, Fred, Beryl and Mark all indicated that they would be happy to assist.

Hilary offered to organise some snacks and drinks.

Action: Penny, Angela J, Gareth J, above named committee members on the day

3. Review of January Play Evening

The feedback to this had been very good. Gareth presented a financial report (annexed to original minutes) and reported a very good profit of over £500.

Production costs had been relatively low and Hall fees very generous to Shaddo. Ticket sales had been very good also – full on Friday and virtually full Saturday.

There had been a few problems with parking, partly due (presumably) to another event in the vicinity on the night.

4. Future Productions

The March play dates have been released as there is insufficient time to prepare another play evening by then.

Gareth stressed the utmost importance of recruiting more production help (people with skills in DIY etc who were willing to take the lead in backstage roles).

It would be vital to get more support in place before deciding which production to next tackle.

It was felt that personal targeted approaches would work better than emails etc and discussion followed re this.

Everyone is to think who they could approach so that this could be discussed alongside new productions at the AGM.

Action : Whole Committee

5. Email database

This is for supporters to simply receive info of productions (as opposed to Membership database).

Gareth agreed to pull this together. He will also amend the website so people can request info directly through the site.

Action: Gareth

6. Subscriptions

We decided to propose an amendment to the constitution at AGM so as to replace Junior Memberships with Family Memberships - £15 per family per annum.

It was proposed to retain individual adult membership at £10 per adult per annum.

Hilary will put this on the AGM agenda.

Action: Hilary

7. AGM

We will try and hold this at the Shoulder of Mutton in Playhatch – Penny will check (as she works there) and liaise with Mark so a booking can be made.

Suggested date is Monday 8 March 2010.

Penny will check price of hire and additional price of any snacks.

Mark will let Hilary have all booking details for the notices.

Proposed time is 7.30pm with venue hire from 7.15pm.

Action: Penny, Mark, Hilary

Gareth would consider publicity of AGM in Caversham/Playhatch areas. Angela J would do publicity for Belfry. Mark would write copy for Reading papers.

Hilary would do all formal notices and collate responses and then advise Gareth for website.

Action: Gareth, Mark, Angela J, Hilary

8. Costume Sort Out

Mark would organise this and advise of the date (to be held in his shed). This will be in February. Mark will provide snacks and everyone to bring a bottle!

Action: Mark, all committee

9. Social at Fred and Beryl's house

Fred and Beryl suggested end of May or early June. This will be discussed at the meeting after the AGM.

10. AOB

Mark advised that John Bodman would like Shaddo to put on a performance in the Dunsden church. We would given this further thought and were positive re this idea (eg perhaps a rehearsed reading). Mark will liaise with John re what might be suitable and when etc.

Action: Mark

Gareth advised of Henley Theatre Services Open Days – 12/2 and 13/2 2010 which would be of interest

Gareth reported that he had written a Shaddo piece which will go into the SV Newsletter.

11. Next Meeting

This will be the AGM and we will have a committee meeting afterwards (with the new committee).