



**Minutes of the SHADDO Committee meeting
held on 21st October 2015 at Gateways, Shiplake**

Present

Liz James (LJ), Peter Crowther (PSC), Pip Collings (PC), Phil Johnson (PJ), Henry Loud (HL), Gareth Jones (GJ), Simon Classey (SC), Neill Wilkinson (NW), Cheryl Milne (CM) and Rosemary Appleby (RA).

Apologies

Becky Ilderton

1 Matters arising from previous minutes,

There had been 4 youngsters at the Junior Drama group and their contributions had almost paid for the hall hire.

Phil will be booking the Plowden Arms for the Christmas Party.

The new backdrop had been ordered and we are waiting for its arrival.

The publicity posters had been ordered and it was suggested putting them up just after Christmas.

The idea of a mid stage curtain had been dropped this year, as it is not needed.

Gareth had negotiated a 15% discount on the Memorial Hall booking.

Pip passed around for approval a certificate to mark Harriet's life membership of the Group. Gareth said he would check what had been done for Jane and Liz. **GJ**

Pip suggested it would be nice to present the certificate in a frame. This was agreed.

The garden in Liz's memory was coming on well.

Contact with Charmaine about the prop workshop was to be through Mark. At the moment the only things needed were a pumpkin and a large spoon.

The Parish Council had funded the cost of the new lighting desk which would remain their property with SHADDO as the primary user.

2 Budget

Gareth went through his proposed budget for the pantomime and pointed out places where he hoped the actual cost would come out lower than estimated. The meeting agreed the budget, subject to an increase in the publicity budget to cover the cost of leaflets.

Gareth expressed concern that the launch party had involved food and drink expenditure that hadn't been budgeted and that he thought was not in line with the Committee's view from a previous meeting that the cost of entertaining SHADDO members should not come from SHADDO funds. Pip pointed out that the launch party was intended to attract new members in and she had expected that SHADDO would therefore cover such costs. It was agreed that any such expenditure should be agreed in principle in advance by the

Committee. It was further agreed that Gareth would use the money collected to pay any costs arising and would use SHADDO funds to ensure no-one was out of pocket. **GJ**

The meeting approved spending £19.20 for renewal of the web hosting and £16 for the cost of the land fill skip after the costume sort.

3 Pantomime

Juniors

At the moment there were only 4 and a targeted approach had to be made to try to recruit others. Three Wednesday evenings have been booked in January for Junior rehearsals as Tuesdays had proved difficult. Dates are 6th and 13th in Church Rooms and 20th in the Memorial Hall.

Prices, Tickets & Publicity

There would be a leaflet drop and Peter was to organise the printing of 500+ A4 leaflets. **PSC**

There was much discussion about ways to publicise the production from going into the primary school in costume to going to the Christmas shopping night. **PSC, PJ, LJ**

It was agreed that ticket prices would be as for last year. Gareth was requested to have tickets available by the beginning of December so that they could be taken to any Christmas fair in the village with the hope some could be sold. **GJ**

Production

A production meeting was arranged for 18th November at the Baskerville at 7.30. The backdrops would be painted over the Christmas period / early January.

Casting

There were still some parts which hadn't been cast. Luke was going to ask at Scouts if there were any willing to take part.

4 Costume sort

The recent costume sort had been very successful. It would be good to make a more detailed inventory, with photos, of what we've got but Cheryl felt that this was better left until after the pantomime.

Cheryl noted that a lot of costumes that she knew had been produced for previous pantomimes did not appear to be in our store and we need to be more forceful in ensuring return of all costumers after productions.

5 Harriet and Liz Thomas

The date for the dedication of the garden was to be 15th January which worked in well as the evening was already booked for SHADDO. Andrew Thomas had indicated that he would like to make an evening of it after the dedication. Gareth requested permission to spend on the garden from the donations received and was given approval. **GJ**

6 AOB

There was no AOB. The meeting closed at about 8.30 and Liz was thanked for hosting it.