



**Minutes of Committee Meeting held on Monday 25 June 2007 at 'Gateways'
Station Road, Shiplake**

Present:

Mark Manson (Chair), Liz James, Liz Thomas, Gareth Jones, Hilary Tucker, Steve Watkins, Angela Cadman, Fred Lawson

Apologies:

Fran Bodenham, Angela Jones, Neil George

	Action
<p><u>1. Jane's 50th-feedback to committee</u></p> <p>This event in Taunton went very well and we had received a lovely thank you card from Jane, which was read by all those present. Hilary will e-mail relevant others (i.e. those who went to Taunton) and tell them about the card.</p>	Hilary
<p><u>2. A Christmas Carol (seasonal production 2007)</u></p> <p>A script review had taken place and Liz Thomas, Gareth, Liz James and Hilary had met to analyse the scripts for A Christmas Carol. They had looked at 2 scripts in detail, both of which were basically suitable.</p> <p>Gareth and Liz T gave an overview of the scripts and their strengths and weaknesses as discussed at the script committee meeting.</p> <p>It was decided that we would use the more 'family friendly' script by Jack Babb with some adaptations. This one would probably have wider appeal and be a little easier to cope with both re language and because it has a narrator to take the story etc on.</p> <p>We also had a detailed discussion re production matters and props etc.</p> <p>It was agreed that Steve would be Stage Manager.</p> <p>It was agreed that Gareth would be director and that Liz T would assist Gareth with direction.</p> <p>Hilary would assist Liz and Gareth with the admin and secretarial side.</p> <p>It was agreed that Gareth, Hilary and Liz would liaise to send out preliminary info by e-mail to all members to be followed by more detailed info re casting and roles etc. Hilary would then collate the replies and pass them to Gareth and Liz (a reply date would be given). Liz and Gareth would then assess the position. Gareth stressed that the role of Scrooge was obviously key.</p> <p>Gareth would update the web site with the info re A Christmas Carol</p> <p>Steve confirmed that the Memorial Hall bookings had been made (1-9 December as per previous minutes).</p>	<p>Steve</p> <p>Gareth/Liz T</p> <p>Hilary</p> <p>Gareth/Hilary /Liz T</p> <p>Gareth</p>

<p>Steve will book the Church Rooms and the Hall for rehearsals. Suitable dates for checking and reserving (if possible) were discussed and Steve noted these at the meeting. Steve will advise what has been booked.</p>	<p>Steve</p>
<p><u>3. NODA website registration</u></p> <p>Hilary had received a letter from NODA asking for SHADDO permission to publish details of the Society and contacts on the new website for other members and societies to view (consent needed for data protection purposes). It would also contain a link to the SHADDO site.</p> <p>Everyone was happy for this consent to be given and Hilary will write to NODA.</p>	<p>Hilary</p>
<p><u>4. Memorial Hall Committee Issues</u></p> <p>Gareth reported that there was agreement for us to put up two more picture boards (we must liaise with the MHC re exact location)</p> <p>Gareth reported that the MHC will send out a form with MH bookings re hire of SHADDO lighting and sound facilities (a copy of the form is annexed to the original minutes). This was approved.</p> <p>Gareth reported that the stage is to be carpeted (we will need to cover it for A Christmas Carol).</p>	
<p><u>5. September BBQ</u></p> <p>Chris Irons had kindly offered to host this at his house in September.</p> <p>As Chris was not at the meeting, Hilary will ask Chris to suggest some dates and bring them to the next meeting.</p>	<p>Hilary Chris</p>
<p><u>6. AOB</u></p> <p>Mark reported that Angela (J) had spoken to Emma at Stageworks. Emma had told Angela that if SHADDO wanted to run an event for children, she would provide a place in her Talent Show for the winner of the SHADDO event. Mark suggested that this matter be brought forward with a view to maybe organising a children's event in Spring 2008.</p> <p>Mark commented that he had looked at the Parish Newsletter and it was not really clear what "Shaddo" was! Mark would like the full name of the society to be added. Steve knows Robert, who prepares the newsletter, and will contact him re this.</p>	<p>Mark Steve</p>
<p><u>7. Next meeting</u></p> <p><u>The next meeting will be on Monday 23 July 2007 at Little Holme, Station Road (Liz Thomas' house) at 8.00pm</u></p>	