

Minutes of Committee Meeting held on Monday 29 November 2010 at Little Timbers, Baskerville Lane, Lower Shiplake

Present:

Mel Petch, Gareth Jones, Fred Lawson, Beryl Lawson, Liz James, Hilary Tucker, Pam Hudgell, Harriet Thomas, Angie Cadman, Angela Jones, Pam Caudle, Becky Ilderton, Mark Manson

Apologies:

Neil McAdam

1. Pantomime	ACTION REQUIRED BY:
Becky and Pam reported that the Panto cast is now complete except for 2 soldiers. Rehearsals are moving forward with a good session the preceding Thursday. It was still proving difficult to get full cast at all rehearsals. Gareth gave a vote of thanks to Becky and Pam as casting problems had been more extensive this year.	
Pam will send Hilary and Gareth a full cast list	PAM
Pam reported that the final rehearsal schedule had gone out to all cast members.	
Gareth reported that a production meeting had been held and most areas were in hand.	
Terry would sort out editorial with the Henley Standard	TERRY
Pip would sort out A5 flyers	PIP
Mark would sort out large posters	MARK
Liz James would keep an overall eye on publicity and co-ordination thereof	LIZ
Hilary would send copy to the Belfry	HILARY
Liz would talk to the shops (Shiplake and BH) re tickets	LIZ
We would start with both shops and then get all tickets back to Shiplake about a week prior to the Panto so there was one point of sale at the end	
There was discussion about other publicity methods – e.g. dressing up cast in the village (Keith/Ashley/Matt)?	BECKY/PAM/LIZ/GARETH
Gareth reported that everything else was in hand except budgets (see below).	
It was too early as yet for a final crew list.	
Bob Barnes is getting back to Pam re the music	PAM
Mel will talk to Kate Piercey about doing the make up and Nigel Piercey	MEL

<p>re doing the programme</p> <p>Gareth will update the website in due course</p> <p>Becky will sort out some pictures for the website – we might be able to take some photos of cast if the costumes are available</p> <p>Pip will produce a graphic</p> <p>Ticket prices and times were agreed as follows:</p> <ul style="list-style-type: none"> <li>• Thursday 7.30pm (£5)</li> <li>• Friday 7.30pm (£8)</li> <li>• Sat matinee 2.30pm (£5)</li> <li>• Saturday evening 7.30pm (£8)</li> </ul> <p>Tickets to go into the shops (BH and Shiplake) for 4/01</p> <p>We will try to get the groups (Brownies etc) for Thursday and will give a 10% group discount</p> <p>Liz James will get in touch with the schools (mailshot)</p> <p>Harriet will get Nettlebed school to put up posters</p> <p>Beryl will send details to Emmer Green school</p> <p>Hilary will be happy to deliver flyers through doors in Jan (Shiplake)</p> <p>Budgets:</p> <p>Gareth went through each proposed budget item (original copies attached to original minutes) – these were agreed</p> <p>Pam and Becky will talk to Cheryl Milne about wardrobe budget</p> <p>We agreed to get flyers professionally printed – maybe 250? Liz James will look at Higgs prices. Harriet will ask Martin at work for ideas re this too</p> <p>Gareth is looking into projectors. Harriet will also come back to Gareth after talking to Andrew</p> <p>Gareth explained that this was a neutral budget</p> <p>A couple of new wing curtains had been included in the budgeting</p> <p>Mark agreed to talk to the people who make the boards – re half size ones this time</p> <p>There were no other immediate Panto issues but these will be dealt with at rehearsals/via email and via production meetings as we progress.</p>	<p>GARETH</p> <p>BECKY</p> <p>PIP</p> <p>ANGELA JONES</p> <p>GARETH/ANGELA J</p> <p>LIZ</p> <p>HARRIET</p> <p>BERYL</p> <p>HILARY</p> <p>PAM and BECKY</p> <p>LIZ/HARRIET</p> <p>GARETH/HARRIET</p> <p>MARK</p>
<p>2. Next SHADOO production</p> <p>There was discussion re this.</p> <p>Gareth would see whether we could book 20/21 May 2011 for the one act play evening which had been postponed.</p> <p>One play would be the Little Grimley.</p>	<p>GARETH</p>

Harriet would look at the possibilities for a 2 <sup>nd</sup> play – possibly Hardcastle Court or maybe another one	HARRIET
<p>3. AOB</p> <p>The website hosting charge was approved - £12.50</p> <p>It was agreed that there would be a party in the Hall following the Panto clear-up + a cast and crew adult meal later</p> <p>Gareth reported that he had a seating plan for the Panto, modelled on last time</p>	
<p>4. Next meeting</p> <p>This will be on Tuesday 8 February 2011 at 7.30pm at Mel's house – Hilary will send out notice, agenda and full details nearer the time</p>	HILARY/MEL