



**Shiplake and Dunsden  
Dramatic Organisation**

## **SHADDO EXECUTIVE COMMITTEE MEETING**

**2<sup>nd</sup> June 2003**

Committee Members present: Gareth Jones (Chair), Steve Watkins, Mel Crowder, Liz Thomas, Hilary Tucker, Neil George, Neil McAdam, Fredric Lawson, Liz James, Mark Manson.

### **A: SHADDO issues**

#### **1. Financial Report**

A draft asset list has now been prepared, and Gareth, Steve and Neil McAdam agreed to meet to finalise this, and any other necessary ongoing financial issues.

**ACTION:** Gareth, Steve, Neil McAdam

Mark asked for specific lists of items for submission re the lottery funding grant. There was considerable discussion about items such as curtains, screens, rollers, resurfacing of the stage floor (with a wood finish to replace carpet, and with a roll up carpet) and educational visits. Mark stressed that we would need to send off our constitution and budgets, following which all or part of the sum applied for might be granted. We would be advised in approximately one month from application, and the spending would be strictly specified.

Mark will continue to deal with this matter generally.

**ACTION:** Mark to continue to deal with this as an ongoing issue.

Liz Thomas to get information about educational trips from Pegasus Theatre Company in Oxford, Neil George to discuss potential hall improvements in principle with the MHC (it is possible that we could consider a joint application with MHC), Neil George to discuss a "wish list" of sound equipment with Hugh Steele. Gareth Jones to obtain any necessary equipment quotations once discussed further with Neil George. All to report back to Mark on any action, to keep him advised.

Hilary had obtained a fundraising/grant information pack from NODA, and gave this to Mark in case there were any further useful contacts.

Neil McAdam reported that we have £3143.00.

It was agreed that Sylvia would be asked to purchase the musical transposition software which was expected to cost in the region of £250.00

ACTION: Neil McAdam to speak to Sylvia about buying this.

## 2. Any other Shaddo items

Hilary reported that she had written to Jane about the Life Membership, and showed the Committee the reply received from Jane, who was very pleased.

Hilary also advised about the NODA London Area AGM.

### **B: Christmas Show**

Neil George will check the hall bookings and confirm these.

ACTION: Neil George

The "script team" reported that they had examined a number of potential scripts for the Pantomime and had finally shortlisted three:

- Treasure Island/possibly the Wizard of Oz (same source)
- Snow White (written by Fredric and Beryl)
- Jack and the Beanstalk

They would be making a final recommendation soon.

Much discussion followed concerning the various Pantomime suggestions, staging, scenery, problems, strengths and weaknesses, possible similarity of Treasure Island to Peter Pan etc etc.

The conclusion was that the script committee would report to everyone at the next meeting, or by e-mail/letter in the interim, whichever was appropriate. Mel Crowder would be invited to attend the next script meeting to discuss stage set issues.

ACTION: Script Committee

### **C. Other Productions**

#### **Murder Mystery Evenings**

Pasta Passion and Pizzas will be performed for Shiplake School PTA on 27 September 2003.

Everyone seemed OK for this date (except not heard yet from Chris Hart re availability).

Gareth had contacted the games owner in the Netherlands about performing rights and would advise when a reply received.  
It was agreed that we needed at least one rehearsal in the Memorial Hall.  
Mark would try and book Thursday 18<sup>th</sup> September.

ACTION: Mark Manson

It was agreed that we should meet up with the PTA in early July to explain exactly what is involved in the event, and to make sure there will be no problems as per last year. It may be necessary to amend the standard contract if any aspects of the production are to be shared (e.g. ticketing).

ACTION: Liz Thomas to follow up with PTA

It is envisaged that we will perform a MM for HAODS in November 2003. This will probably be the Dracula one. Angela Jones is following this up with Julie at HAODS and will keep us advised.

ACTION: Angela Jones

Gillotts may want a MM for next year. This would have to be a new one. It was considered that next May 2004 would probably be the earliest possible date for performance.

ACTION: Liz James to follow up and advise

Steve thought that the Rotary might be interested in one next May as well.

ACTION: Steve to follow up and advise

### **Mid-Summer production**

This was discussed, but it was agreed that, due to the time factor, it would be shelved for now.

### **Shiplake Regatta**

This was also discussed. It was not proposed that we could launch a major drama initiative this year, but it might be an opportunity to promote Shaddo generally. Neil George reported that Carole had very kindly volunteered to help with marketing issues, and Carole would be asked to give a view on ideas on how the Regatta might be used as such a marketing opportunity.

ACTION: Neil and Carole George

### **Cinema Club**

Neil George and Mark are arranging a site survey and then a demo. They will circulate the demo date to everyone in due course, so that any interested committee members can attend. A Thursday night was suggested.

ACTION: Neil George and Mark

## **D: AOB and Actions**

### **Newsletter**

Liz Thomas has prepared this. It is being "reduced" so that it can be e-mailed out (with paper copies to those not currently with e-mail addresses).

ACTION: Liz Thomas

### **Safari Supper**

Hilary, Liz T and Gareth had met with Chris Irons, and discussed this fully. It was agreed that this was a good idea, but it was not felt that there was time to organise the event this summer, especially given the clash between the proposed date and the Carnival. It was agreed that this would be pursued next year, and that a sub-committee would be set up in plenty of time.

Gareth suggested that we needed a Social Calendar of events and a Social Secretary for next year. This would be kept in mind.

### **Data Protection Issues**

We may need to register for DP purposes, and will need to consider the requirements of the DPA, especially in relation to preparing the membership form for September. Hilary and Liz Thomas will follow this up and report further.

ACTION: Hilary and Liz Thomas

### **Script Library**

Liz T has made a list of all the scripts in our possession. It was agreed that it would be fun to prepare a 1940's play (or similar!). We will return to this as an ongoing consideration.

### **Next Meeting**

Fredric kindly offered to host the next meeting.

The next meeting will be hosted by Beryl and Fredric at River Lawn, Ferry Lane, Shiplake on Monday 23<sup>rd</sup> June 2003 at 8.00pm.

Hilary will distribute copies of minutes of this meeting to all Committee Members prior to the next meeting.

ACTION: Hilary

The meeting closed at 9.36pm.