



**Minutes of Committee Meeting held on Wednesday 6 May 2009 at Little Timbers, Baskerville Lane, Lower Shiplake**

**Present:**

Hilary Tucker, Angela Jones, Gareth Jones, Fred Lawson, Beryl Lawson, Liz James, Angela Cadman, Dominic Mayer, Mark Manson, Karen Peters, Steve Matthews

**Apologies:**

Chris Irons, Mel Crowder, Penny Caudle

	<b>Action</b>
<p><b>1. June Play Evening</b></p> <p>Mark reported that the Memorial Hall is not available for any June evening on a Friday/Saturday.</p> <p>Angela Jones reported on several plays that she and Mel Crowder had found/discussed. The sub-committee had not yet met. They had found two short plays based around a 'tent' theme and a third would be needed to make a full play evening (with parts for younger members to balance the age range of the other two). They suggested that maybe the Hall could be dressed as a large tent. Penny had also emailed her detailed thoughts on plays she had found which were considered by the committee – Hilary would email Penny and thank her for her contributions.</p> <p>Other June venues were discussed but it was felt that it was preferable to use the MH as this was the 'Shaddo' venue.</p> <p>It was felt that it was now too late to arrange a play evening for June but that the plays would be suitable for future performance.</p> <p>This will not go ahead in June therefore. But see below at (2).</p>	<p><b>Hilary</b></p>
<p><b>2. October Play Evening/Event</b></p> <p>Dominic reported that he would still like to direct Metamorphosis in October. It lasts for around 1 hour 30 so could not really be combined with any other play.</p> <p>There was much discussion as to whether we could stage a 2 day event with Metamorphosis on one evening and the 'tent' plays on the other but on balance it was decided that this would prove too much both in terms of role casting and line learning. It was felt that it would be better to do one thing 'well' than to dilute</p>	<p><b>Dominic</b></p>

<p>manpower etc.</p> <p>The first priority is to book Hall dates for October. Mark would attend to this immediately and report back as to dates. Preferred dates are 16/17 October but others may have to be booked depending on availability.</p> <p>We will aim for a play evening (e.g. with the 'tent' theme) at the end of March 2010 after any Panto. It is essential to book the Hall now. Mark will book suitable March dates and report back.</p> <p>Dominic reported that Metamorphosis (MM) had a cast of about 5-8 (depending on doubling up etc).</p> <p>It was decided that MM needed to be cast well before the Summer break so actors could learn lines etc over the Summer.</p> <p>Dominic would prepare a briefing note with overall play synopsis and character notes on each part to send out to the membership to seek expressions of interest and to invite members for audition.</p> <p>Auditions and casting would be completed by mid-July latest.</p> <p>Dominic would report further at the next meeting, the committee would sort out an audition venue and Hilary would send members Dominic's briefing notes/audition details etc.</p>	<p><b>Mark</b></p> <p><b>Mark</b></p> <p><b>Dominic</b></p> <p><b>Dominic/Hilary</b></p>
<p><b>3. BBQ/Social on 5 September</b></p> <p>Hilary had sent out a note to members to reserve date in diary.</p> <p>This will be held at Beryl and Fred's home.</p> <p>There is nothing further to organise at this stage but this will be brought forward to the next meeting.</p>	
<p><b>4. Panto – January 2010</b></p> <p>The priority is to get the Hall booked – Mark will liaise with Steve and confirm the dates booked</p> <p>There are no other issues at present.</p> <p>Penny reported (via email) that she had started looking at scripts.</p> <p>This will be discussed again at the next meeting</p> <p>Gareth would let Dominic and Mel have his script review sheet so that they could start to think about this</p>	<p><b>Mark</b></p> <p><b>Gareth</b></p>
<p><b>5. Donation to Comic Relief from Play Evening</b></p>	

<p>Gareth had sent a donation of £450.00</p> <p>Liz J reported that this will be in the Henley Standard, maybe with a photo of the evening (she had sent several photos to the HS). She would email them re the amount of the donation so this could be included in the paper</p>	<p><b>Liz James</b></p>
<p><b>6. Costume 'Sort-Out' at MH</b></p> <p>This will be on Sunday 31 May unless a commercial MH booking crops up (when the Hall will have to be released). Mark will advise.</p> <p>Mark will advise Hilary if he wants a general email sent out to members (or specific members) or will contact people himself, but otherwise we will not email members generally re this.</p> <p>Beryl and Fred are away that weekend. Penny expressed interest in helping, as did Liz James and Angela Jones. Hilary is not free that day, and neither is Karen.</p>	<p><b>Mark</b></p> <p><b>Mark</b></p>
<p><b>7. Vice-Chair Vacancy</b></p> <p>Liz James agreed to stand as Vice-Chair and was duly elected to the role. Our thanks to Liz for filling this vacancy.</p>	
<p><b>8. Panto DVDs</b></p> <p>Neil McAdam is dealing with these and they are now ready to order.</p> <p>Hilary will liaise with Neil and email Cast/Crew /Members with ordering information.</p> <p>The committee agreed the cost at £6.00 (this will probably give about £4.00 to Neil to cover costs + £2.00 to Shaddo funds).</p> <p>Neil will deal with the orders and deliver the DVDs to individuals.</p>	<p><b>Hilary/Neil M</b></p>
<p><b>9. AOB</b></p> <p>The committee confirmed that it was happy for Gareth to continue as MH rep. Thanks to Gareth.</p> <p>It was agreed that Gareth would request the MH Ctee to buy a new stepladder (for the MH) on the basis that we would assign the MH the Shaddo tower. Gareth will follow this up.</p> <p>Gareth is also working on his Panto manual and passed round what he had done so far, inviting committee members to contribute by writing pieces on individual Panto aspects (e.g.</p>	<p><b>Gareth</b></p> <p><b>Gareth/All</b></p>

