



**Minutes of Committee Meeting held on Monday 6 September at Gateways, Station Road, Shiplake**

**Present:** Angela Jones, Harriet Thomas, Becky Ilderton, Pam Caudle, Gareth Jones, Hilary Tucker, Angela Cadman, Neil McAdam, Fred Lawson, Beryl Lawson, Mark Manson, Terry James

**Apologies:** Liz James

**1. Pantomime**

There had been a rather disappointing response to the 'expressions of interest' call. There was some discussion of who and who might not be available, but it was felt that we really needed to get the auditions underway and then fill any gaps after that.

Becky and Pam to put together the info about the auditions, and let Hilary have this to send out to the membership. Becky to contact Rosemary Appleby/make bookings re the Church Room for auditions and subsequently re rehearsals (once we have decided the days and dates). Becky would book for auditions from 7pm onwards on suitable dates w/c 27/9 (probably Monday, Weds or Thursday that week – 2 nights).

Hilary would send out the list of roles again with the audition notice.

Becky and Pam will prepare a pro-forma which each person will be asked to complete at the auditions with contact details, interest in role and so on. They will also prepare registers for Juniors to sign in and out (both are CRB checked).

Gareth noted that he could not be at the auditions as he was out of the UK that week, but Ange said that she would go. Beryl and Fred said they would also go along as would other members of the committee if they could. Hilary would bring along membership forms and explain why everyone had to join Shaddo if participating (other than those simply manning the bar on the night etc).

Angela would publicise the auditions to Years 5 and 6 at Shiplake Primary. Becky and Pam would decide whether they wished to publicise more widely. Hilary will email all members once she has the material from Pam and Becky.

**Action: Pam, Becky, committee (attendance at auditions), Hilary**

Gareth confirmed that the Hall bookings were in place.

Becky and Pam will prepare a rehearsal schedule before the auditions so that people can assess commitment and availability. Gareth will send Pam and Becky a sample from previous Panto. It was thought that we may have 2 rehearsals some weeks (not all to be at each) + more nearer the time. This schedule would manage expectations.

**Action: Gareth, Becky, Pam**

We would not put together sub-committees at this stage but would hold a committee meeting very soon after the auditions (NB see below for date).

Janet Matthews is unable to take charge of wardrobe due to work commitments so we need someone to do that.

**2. November Play evening**

Angela reported that the 'Little Grimley' play was going well but Harriet reported that there were major casting problems with '22 Hardcastle Court' as there was nobody available and willing to play the mother or daughter (major roles).

After much discussion, it was decided to cancel the play evening (maybe go for one next May?)

Hilary would let the membership know.

Gareth would cancel the Hall bookings.

**Action: Hilary, Gareth**

### **3. Nativity**

Catherine Saker had held the first meeting re this and would like Shaddo to be involved (copy of details sent to all committee members by Hilary and annexed to original minutes).

It was decided that, as a community event, Shaddo would support and endorse this.

Ange would act as Shaddo contact/liaison with Catherine Saker as she was already involved in this event with Shiplake Primary.

Ange would tell CS that we would help in principle and ask what she would like us to do.

Hilary would send out the info to all members asking them to contact Ange if they would like to be involved in this event. We would then be involved as 'Shaddo' as opposed to individually. Ange would collate replies from members and report back to us.

**Angela (J), Hilary**

### **4. Membership Subs**

These are now due for 2010-2011. Hilary would bring forms to the auditions.

At same time (late September) Hilary would email all members asking them to renew and to advise if contact details had changed.

Otherwise we would not ask existing members to complete new forms.

**Action: Hilary**

### **5. NODA Insurance**

This was due for renewal late September. The premium expenditure was approved by the committee.

Gareth would renew the policy.

**Action: Gareth**

### **6. AOB**

Gareth reported that we now have the lapel mic. Expenditure of around £50.00 was approved for other mic repair.

Gareth would liaise with Bob re our entry in the SVN and take out the November play evening/publicise the Panto.

**Action: Gareth**

Thanks to Terry (and Liz in her absence) for hosting.

**Next meeting: Monday 4 October 2010 at Harriet Thomas' house – 19 Station Road, Henley at 8pm**