

## Minutes of SHADDO Committee meeting held on 8<sup>th</sup> October at 5 Brocks Way, Shiplake

### Apologies

Liz James. Eryl Price-Davis had resigned from the committee.

### Present

Gareth Jones, Pip Collings, Peter Crowther, Phil Johnson, Simon Classey and Rosemary Appleby

### Matters arising from the previous minutes

Simon is to contact John Bodman about the 8<sup>th</sup> November concert to see what he wants as he hadn't replied to e-mails that had been sent. **Simon**

Emma Piercey hasn't been asked about secretary back up, but will be asked if she would be the junior co-ordinator. **Pip**

A person to distribute information to the members is needed when Pip is unavailable. This was discussed and will be actioned after the Pantomime launch, when Pip will share the membership list with a 'deputy secretary' from the committee. **Pip**

Gareth agreed to send another e-mail to the College tutor as he hadn't responded to his first one. **Gareth**

### Pantomime

Everything is in hand for the Panto launch on 14<sup>th</sup> October. The Committee was asked to be there early to set up. Food details were finalised:

Pip	Crudit� and dips
Rosemary	Pizza fingers
Liz	Sausage rolls
Phil	French bread & cheese

Drinks are needed, Pip agreed to contact Mark to see if there is anything left from previous bars. If not to ask a committee member to organise this. **Pip**  
Someone is needed to collect membership fees and Pip agreed to ask Hilary.

### Pip

Programme for Panto Launch:

- 7.30 arrive, renew membership, food served
- 8.00 Take Two - Junior Production
- 8.20 Juniors leave
- 8.30 Panto read through and casting discussion including back stage roles.
- 9.30 finish

There was a discussion about all relevant aspects of staging the panto, from set build to costumes. Pip has found a new source of costumes at Stowmarket.

Elizabeth is happy to be on the production team.

The committee were asked to print and put up the launch poster that Pip had sent to everyone.

Nearer the time, all the local groups in the area will be targeted, and Eryl has agreed to help with this, and other publicity.

Gareth presented a budget for the production and felt there should be a committee meeting just for the pantomime. The Memorial Hall committee will be asked for a reduction in the booking cost of maybe 10% and Rosemary agreed to ask this at their next meeting.

**Rosemary**

### **Memorial Hall Tower**

Work had started on the tower. When it is finished, shelving will be needed to store the props and costume boxes. Martin Strong will to be approached as a possible person to make the shelving. Pip agreed to contact him.

**Pip**

### **Junior Drama Group**

This has been running for almost 6 weeks by Pip and Becky and has been a big success. They were given the committee's thanks. Rebecca Strong and Luke Boughey have been co-directing. There are 9 members including two new families, though one of these has not been able to attend all the rehearsals so will not be in the production.

There was a discussion about regulations regarding chaperoning & DBS checks. Pip will ask Angela and Hilary about previous productions.

As well as their performance at the launch, the drama group are giving a performance for their parents and friends on Saturday 18<sup>th</sup> October from 1-2pm at the Memorial Hall. It would be good if Committee Members could attend and support them. Peter and Rosemary volunteered to help with chairs and food.

### **Publicity-Website, Village website & Facebook**

SHADDO now has a Facebook page which is an excellent publicity medium. It also has a page on the Village website which Elizabeth manages. You have to subscribe to the SHADDO page.

Gareth has been re-vamping the SHADDO website.

### **Stage floor replacement**

It was felt that the stage area let the appearance of the hall down. If the hall committee were to do anything, SHADDO would like to propose that they have a hard floor instead of carpet.

**Rosemary**

There was no other business and the meeting closed at 9.30.

Rosemary was thanked for hosting it.